

# Tuition Fee Charging & Refunding Policy 2024/25

Further to DMU's registration process (whether online or via paper form), under the terms and conditions of registration, all students agree to the following:



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**Northern Irish postgraduate students in receipt of postgraduate SFNI funding**

18. Taking out a tuition fee loan Students are liable

24. The tuition fees owed for each term, as a proportion of the full yearly tuition fee are shown below.

Tuition Fee Liability -September Intake			
	Autumn term	Spring term	Summer term
Date	Payment by point of registration required, in readiness to start teaching on Monday 30 September 2023	Monday 06 January 2025	Monday 28 April 2025
Percentage of fee due	50%	25%	25%

Tuition Fee Liability -February Intake			
	Spring Term	Summer Term	Summer term
Date	Monday 10 February 2025 (TBC)	Monday 16 June 2025 (TBC)	Monday 29 September 2025 (TBC)
Percentage of fee due	50%	25%	25%

25. Once a term has started, students are liable for the full fee for that term (and for terms previously registered), even if they withdraw or take a leave of absence from their programme during the term. For example, a student withdrawing their studies in the Spring Term, would be liable for fees incurred in the autumn term and spring term at the rates detailed above.

#### International postgraduate students starting September 2017 to August 2019

26. A student's total tuition fee for 2024/25 will be charged from the start date of their programme/first day of term. 50 per cent of the fees must be paid by 31 October 2024. The balance can be paid by instalments. For details please contact [income@dmu.ac.uk](mailto:income@dmu.ac.uk)

27. The tuition fees owed for each term, as a proportion of the full yearly tuition fee are shown below.

	Autumn term	Spring term	Summer term
Date	Payment by point of registration required, in readiness to start teaching on Monday 30 September 2024	Monday 06 January 2025	Monday 28 April 2025
Percentage of fee due	50%	25%	25%

28. Once a term has started, students are liable for 596.3

# Distance learning students

\*Not including undergraduate National Design Academy (NDA) or National Motorsport Academy (NMA) students

Distance Learning Home and International Students (undergraduate and postgraduate) starting from Sept 2020 onwards

29. Where students on a programme studying individual modules via distance learning students are liable for their total tuition fee for the modules they are registered on at that point from the start date of their module/programme/first day of term. Please note: this is subject to the 14 days (10 working days) "cooling off" period available to students in the first term of their first year on a new programme (not including internal transfers between programmes). A new programme (and therefore the cooling off period) is defined by a new application to DMU, resulting in a new registration.
30. Where a student is required to repeat module(s)/resit module(s) with attendance as part of their programme due to academic fails or non-completion on a part-time basis, they will be charged per module at the standard



# Research students

## Home Research students Starting in September 2020 and onwards

42. A student's total tuition fee for 2024/25 will be charged from the start date of their programme/first day of term. Instalment payment plans are available; please contact [income@dmu.ac.uk](mailto:income@dmu.ac.uk) for details.
43. Where a student withdraws or takes a leave of absence from their studies during the first term they will be charged on a monthly pro-rata basis. Students will be charged for every month in which they were registered on or after the 15<sup>th</sup> of that month. Where a student leaves the programme before the 15<sup>th</sup> of the month, they will not be charged for that month. Please note: this is subject to the 14 days (10 working days) "cooling off" period available to students in the first term of their first year of a new programme (not including internal transfers between programmes).
44. Students who have taken out a Postgraduate Doctoral Loan (only available to new students from Sept 2018) from the Student Loans Company, should ensure they have read the terms and conditions of their student funding package. The processing and awarding of student finance is totally independent of the university. Any student finance payments made to a student/on a student's behalf are made in line with the student's loan agreement with the Student Loans Company.
45. Under the agreement taken out with the Student Loans Company students agree to notify them if their circumstances change in any way that might affect their entitlement to financial support. If students do not do this, they may not receive any further payments, and may have to repay the financial support already received. Students must notify DMU of these changes too, so that DMU can provide the appropriate notification to the Student Loans Company, please email [studentfunding@dmu.ac.uk](mailto:studentfunding@dmu.ac.uk) with details of the change. Changes in circumstances that may affect entitlement to support include but are not limited to (please refer to the agreement for full details):
- x non-attendance
  - x change in award aim
  - x change of mode (i.e. full-time to part-time)
  - x change in the number of modules studied
  - x a leave of absence or
  - x a withdrawal
  - x receipt of additional funding such as Research Council Funding or NHS funding (if applicable)
  - x change in study intensity (programme end date is extended)
  - x change in end date

## Home Research students starting August 2020 or before

46. A student's total tuition fee for 2024/25 will be charged from the start date of their programme/first day of term. Instalment payment plans are available; please contact [income@dmu.ac.uk](mailto:income@dmu.ac.uk) for details.
47. Where a student withdraws or takes a leave of absence from their studies during the first term they will be charged on a monthly pro-rata basis. Students will be charged for every month in which they were registered on or after the 15<sup>th</sup> of that month. Where a student leaves the programme before the 15<sup>th</sup> of the month, they will not be charged for that month. Please note: this is subject to the 14 days (10 working days) "cooling off" period available to students in the first term of their first year of a new programme (not including internal transfers between programmes).

49. Under the agreement taken out with the Student Loans Company students agree to notify them if their circumstances change in any way that might affect their entitlement to financial support. If students do not do

**International research students starting prior to September 2017**

55. A student's total tuition fee for 2024/25 will be charged from the start date of their programme/first day of

xchange in study intensity (programme end date is extended)  
 xchange in end date

## Part-time and module by module students (including Learning Beyond Registration/Workforce Development Funding & Distance Learning)

63. Where students have a part-time mode of attendance and are studying a reduced number of credits or are on a programme of study made up of individual modules Students are liable for their total tuition fee for the modules, they are registered on at that point from the start date of their module/programme/first day of term. Please note: this is subject to the 14 days (10 working days) "cooling off" period available to students in the first term of their first year of a new programme (not including internal transfers between programmes). A new programme (and therefore the cooling off period) is defined by a new application to DMU, resulting in a new registration.
64. Where a student is required to repeat module(s)/resit module(s) with attendance as part of their programme due to academic fails or non-completion on a part-time basis, they will be charged per module at the standard rate for their programme for their year of entry.
65. Where a student withdraws or takes a leave of absence from their studies during the academic year, they will only be charged for the modules they have started/are currently running. Any subsequent modules that have not been started/are not running will not be charged for.

## Centre for Language Learning students

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