



## Overview

The University has a duty of care to all its students, learners and apprentices, however in the case of people who are under 18 on registration this duty is enhanced as such students are regarded as minors under English law.

On occasion the University registers students, learners and apprentices who are yet to reach their 18<sup>th</sup> birthday. Those students who are not due to turn 18 within 12 weeks of registration *may* be required to defer their registration until the next academic session. Decisions in this regard will be made on a case by case basis by the Faculty Associate Dean Academic / Director of DMUIC.

The University is an adult learning and social environment and treats all its students, learners and apprentices as independent, n (l)6 (0.004 0 -1-3 (eno paw 6.51 0 Td ( )Tj 0.00s(s)JTJ 0 T.012 Tw -4 as)4 (



At the age of 16 patients in the UK are able to give consent for most medical or dental treatment without a parent's knowledge. Treatment is confidential. In the unlikely event of a medical emergency where a student, learner or apprentice is unable to consent and it is not possible to contact a parent or UK guardian, the University may authorise emergency medical treatment, acting on medical advice in the best interests of the student. The University therefore requires that parents acknowledge this by giving their general consent for medical treatment prior to the student's registration as contained in the *Parental Consent Form*.

Parents are responsible for ensuring the University has been informed of any special needs/medical conditions.

Admissions Teams responsibilities:

Staff with responsibilities



Each Faculty will nominate a minimum of 6 members of academic staff who will be DBS checked and who will act as personal tutors to students, learners or apprentices who are under the age of 18. These tutors will be given appropriate training and guidance around the enhanced duty of care owed to under 18s.

#### Accommodation:

The University owns and manages 3 halls of residence (Bede Hall, New Wharf Hall and Waterway Gardens); we also source accommodation from private (nominated) providers (Liberty Living, Victoria Hall and Unite Students). All University owned and managed accommodation and sourced accommodation is available for students to book via the University's online booking system operated by the Accommodation Team.

The University will guarantee to provide a room in either University owned and managed accommodation or within one of the halls operated by one of our nominated private providers (as listed above) for all students, who are under the age of 18; providing the student has made DMU their firm choice and provisionally booked a room by 31<sup>st</sup> July.

All students are expected to assume levels of responsibility within any hall of residence; however the following procedures will be put in place for students who are under the age of 18 within a DMU owned or managed residence:

Prior to intake or arrival of new students, the Hall Manager will identify any student who will be under 18 on arrival.

If the arrival time is known (students can pre-select an arrival slot if they wish) the Hall Manager (or their nominee) will ensure they introduce themselves to the student/family when they arrive and carry out a tour/orientation of the Hall.

If the Hall Manager is not available at the time of arrival, they will ensure they make contact with the student at the next available opportunity to check they have settled in and offer any further assistance if needed.

Students who have been identified as under 18 will have all staff contacts recorded by the Hall Manager (or his/her nominee); this will include general enquiries, post collections, repairs required.

Maintenance staff or contractors (who must be in possession of ID at all times) accessing the rooms of under 18s will be accompanied by a DBS checked member of staff.

Hall Managers will ensure there is contact with the student on a weekly basis; all such contacts will be recorded. Hall Managers will monitor contact and if they believe there is any cause for concern they will forward a report to the University's "Students at Risk" group (SAR).

If it has not been possible to establish regular contact, or there is a Hall or security incident report or welfare concern the Hall Manager will make a concerted effort to contact the student. If contact is not made within 24 hours the Hall Manager will inform SAR. If it is deemed appropriate the University will contact the student's parents to advise them of the situation.

The University's nominated accommodation providers are required to submit a copy of their Under 18s policies to the University for review and approval. If required, the University can provide advice on how to access these policies.







Some DSU societies are not suitable for under 18s and therefore involvement cannot be permitted, such societies are (but not limited to):

- Cocktail Society
- DMU Beer Pong
- Poker
- Video Game Society
- Burlesque

De Montfort University International College  
(DMUIC)

The University works in collaboration with DMUIC, the college regularly register students who are under 18. Please refer to the “DMUIC Under 18s Policy” for details of their procedures in this regard.



## Parental Consent Form

*Only required if applicant will be under 18 when enrolling at De Montfort University*







To be completed by parents living outside the UK only.

The University requires that you provide the contact details of a guardian based in the UK. Please provide these details below:

Name of UK based guardian: .....

Address: .....

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Telephone: .....

Email: .....

Relationship to Student / Learner / Apprentice : .....

Please return this form to the Admissions Team at:

A copy of this form will be stored centrally by the Academic Support Office, Student & Academic Services